



Swim Ireland
Irish Sport HQ
National Sports Campus
Blanchardstown, Dublin 15

Tel: +353 1 625 1120

e-mail: admin@swimireland.ie
web: www.swimireland.ie

To: Secretary – All Swim Ireland Clubs

By Email

CC: Club Chair and Treasurer – All Swim Ireland Clubs

Swim Ireland Website

7 February 2019

NOTICE OF:
SWIM IRELAND ANNUAL GENERAL MEETING (AGM) 2019
CAMPUS CONFERENCE CENTRE, IRISH SPORTS HQ, DUBLIN 15
SATURDAY 13 APRIL 2019

Dear Secretary,

Notice is hereby given that the Swim Ireland Annual General Meeting (AGM) will be held on Saturday 13 April 2019, in the Campus Conference Centre, Irish Sports HQ, National Sports Campus, Blanchardstown, Dublin 15.

The AGM is an extremely important date in the Swim Ireland calendar and represents an ideal opportunity for Swim Ireland Members to express their views and to contribute to the decision-making process of the organisation. A number of important elections will take place, including elections to vacant positions arising on the Swim Ireland Board of Directors and a range of national committees who support the work of the Board at an operational level, some of which are elected through the regions and ratified at the AGM. Details of all positions are contained at Appendix A and we would encourage clubs to consider who among their members might be interested in putting their name forward for one of the vacancies.

A detailed AGM Report which will include information on the Swim Ireland Audited Financial Statements 2018, AGM Timetable, Motions/Recommendations, Elections and Reports will be sent to all clubs in due course. In the interim, we are seeking certain documentation and information from Clubs and/or individual members. In particular we are seeking nominations from Clubs for the post of Swim Ireland Treasurer.

President
Declan Harte

Board of Directors:
Chairman Clare McGrath **Treasurer** Graham Beegan
Board Secretary Mary Haughney **Directors** Mary Aldridge,
Patricia Cleary, Peter Conway, Mariea Flanagan, Paul Hannigan,
Eugene Hillick, Noel Hiney and Dara O Mahony

Irish Amateur Swimming Association Company Limited by Guarantee
T/A Swim Ireland
Registered in Dublin. Registration Number: 112024
Registered Office: Blanchardstown, Dublin 15



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Details of all posts are contained at Appendix A and relevant forms for completion are at Appendix B. Any member of a Swim Ireland Club may put him/herself forward through his/her Club to stand for election to the role of Swim Ireland Treasurer provided that the following procedures are complied with:

1. The nominee for the post of Treasurer shall, in accordance with Article 81 of the Swim Ireland Articles of Association, be a person with an accountancy qualification and must be eligible to stand for election in accordance with the provisions of the Swim Ireland Articles, copies of which are available on the Swim Ireland website (<https://www.swimireland.ie/about/policies>)
2. Nominees must be members of a Club and must be nominated by their own Club and at least one other Club
3. All nominations must be made through the Nominee's own Club on the Nomination Form (AGM Form 1 at Appendix B)
4. Nominees must complete and sign the Nominee Consent Form (AGM Form 2 at Appendix B) and attach a typed CV (keep to ten lines) outlining suitability for the role and a copy of relevant accountancy qualifications
5. Nomination is supported by at least one other Club in Nominee's own Region on the Supporting Nomination Form (AGM Form 3 at Appendix B)

The documentation duly completed and signed must be sent by post or email (marked "Confidential") to: Company Secretary, Swim Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15; or email: marymc@swimireland.ie and must be received by:

Deadline: 12 noon Friday 1 March 2019

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MOTIONS/RECOMMENDATIONS

Each Club is permitted to submit Motions/Recommendations for consideration at the AGM provided that the following procedures are complied with:

1. Recommendations must be in typed format and signatures provided as appropriate.
2. Any Motions/Recommendations proposing changes or amendments to the Swim Ireland Memorandum and Articles must make specific reference to the particular Article/s in question and outline any impact on any other Article/s. The Board will consider any submissions pursuant to the relevant Article of the Swim Ireland Articles of Association
3. Documentation must be sent by post or email (marked "Confidential") to: Company Secretary, Swim Ireland, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15; or email: marymc@swimireland.ie and must be received by:

Deadline: 12 noon Friday 1 March 2019

If you have any queries on any of the above information, please feel free to contact us. We look forward to welcoming you to the AGM.

Sincerely

Mary McMorrow
Company Secretary

President
Declan Harte

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Appendix A Details of Swim Ireland Posts

COMPANY AGM ELECTIONS

NOMINATIONS

Nominations are sought from Members in respect of one vacancy

1. **Board Treasurer** – The Nominee for Board Treasurer shall be a person with an accountancy qualification who is prepared to commit time to attend meetings of the Board, which meets approximately every six weeks. The serving Board Treasurer is Graham Beegan and Graham will have completed a single two-year term and is eligible to go forward for a second term

Nominees for this post must be members of a Swim Ireland club and must be nominated by their own club and at least one other Club in their Region. Nominations must be made using the forms at Appendix B. Should more than one nomination be received an election will take place at the AGM

Please note that the position of Chairperson of the Swim Ireland Board also becomes vacant this year and a candidate for this position will be put forward for ratification at the AGM by a Nominations Committee in accordance with the provisions of the Swim Ireland Constitution

REGIONAL ELECTIONS

In addition to the above posts, please note that elections will take place at the respective Annual Regional Conferences or AGMs for regional representatives on the following national committees

- Regional Nominee to serve on the Swim Ireland Board of Directors – 1 from each Region
- Masters Committee – 2 from each Region
- Complaints & Disciplinary – 2 from each Region
- Performance Advisory Group – 1 from each Region
- Meet Licencing Committee – 1 from each Region

Each Region shall also appoint (not elect) a Regional Children's Officer to serve on the Child Welfare Committee

BOARD APPOINTED STANDING COMMITTEES

The following Committees are appointed by the Board:

Audit Committee

Remuneration Committee

Officials Committee

Selection Panel

WATER POLO

The National Water Polo Committee is elected at the Annual Water Polo Conference

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Appendix B – AGM FORMS

AGM FORM 1 SWIM IRELAND CLUB COMMITTEE NOMINATION FORM

Return to Swim Ireland Head Office no later than 12 noon on Friday 1 March 2019

We, the undersigned, confirm that a Committee meeting of:

CLUB: _____ Region: _____

was held on (date)_____ at (Venue)_____ and that

(name of Nominee)_____ was duly nominated at
this meeting for the position of

*Signed _____
Club Officer

Club Office

Date: _____

* Must be signed by two Club Officers

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**AGM FORM 2
SWIM IRELAND NOMINEE CONSENT FORM**

Return to Swim Ireland Head Office no later than 12 noon on Friday 1 March 2019

NOMINEE NAME: _____

POSITION NOMINATED FOR: _____

I am aware that my Club _____

has nominated me for the above position and I consent to this nomination.

Signed: _____

Date: _____

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**AGM FORM 3
SWIM IRELAND CLUB COMMITTEE
SUPPORTING CLUB NOMINATION FORM**

Return to Swim Ireland Head Office no later than 12 noon on Friday 1 March 2019

We, the undersigned, confirm that a Committee meeting of:

CLUB: _____ Region: _____

was held on (date) _____ at (Venue) _____ and that

(name of Nominee) _____ was duly nominated at
this meeting for the position of

*Signed _____
Club Officer

Club Office

Date: _____

* Must be signed by two Club Officers

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